



Cultural Center of the Philippines

## Audit Committee Meeting

13 March 2024

CCP Administrative and Finance Building and via Zoom

### Part I:

#### Present:

Mr. Jaime Laya

Chairman

Ms. Marivic del Pilar

Audit Committee – Chairperson

#### Also Present:

Ms. Michelle Nikki Junia

President Ad Interim

Mr. Jose Victor Gaite

VP-Administration

Ms. Teresa De Guzman

OIC – Budget Division

Ms. Miriam Catalan

Cashier III

Mr. Clifford Colubio

OIC – Treasury Division

Ms. Jemmah Maria Flores

OIC – Accounting Division

Ms. Michelle La Torre

Accountant II

Ms. Joanna Logronio

Internal Auditor V

Ms. Maria Criselda Fegalquin

Secretariat Member

|                                 |  |
|---------------------------------|--|
| Call to Order                   | Ms. del Pilar called the meeting to order at 9:00 A.M.   |
| Topics Discussed                |  |
| 2023 Dividend Computation       | <ul style="list-style-type: none"> <li>Ms. Flores reported that for the year ended December 31, 2023, CCP has zero dividends payable.</li> </ul>   |
| 2024 Corporate Operating Budget | <ul style="list-style-type: none"> <li>Ms. De Guzman presented the comparative figures of the COB for 2023 and 2024.</li> <li>For 2024, the computation of the proposed COB resulted to a deficit of P229,401.00 due to the effect of PIEC project.</li> <li>Mr. Gaite shared that as per DBM's advice, a budget proposal should not be presented with a deficit balance.</li> <li>As a recommendation, he suggested that the amount of P229,401.00 be an additional source of revenue to prevent a negative balance in the COB proposal.</li> <li>Ms. del Pilar asked the cause of the deficit and how to cover it.</li> <li>Mr. Gaite said aside from the PIEC effect, another reason of the deficit is due to the unfilled positions in the manpower complement.</li> </ul> |

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|                   | <ul style="list-style-type: none"> <li>• He explained that to cover the loss due to the effect of PIEC project, CCP will request an additional subsidy from DBM.</li> </ul>  |
| G-Cash Proposal   | <ul style="list-style-type: none"> <li>• Mr. Colubio discussed the G-Cash. He explained the benefits of having this platform in accommodating our clients He also said that its implementation will not incur any cost on the part of CCP.</li> <li>• Ms. del Pilar agree with the presentation. However, she has a dilemma on the use of it due to the fraud that the CCP may encounter. She suggested to have measures to monitor the transactions using G-cash to defray the fraud.</li> <li>• Mr. Colubio said that the G-cash will provide a digital platform wherein the CCP can check the credited transactions. It will be the basis for the issuance of the official receipt.</li> </ul>  |
| CCP Leases        | <ul style="list-style-type: none"> <li>• Mr. Gaité presented the lease portfolio of CCP: <ul style="list-style-type: none"> <li>a. Existing lease agreements <ul style="list-style-type: none"> <li>➤ To bring the lease rate to market price of Manila and Pasay and to negotiate this with the existing lessees to increase CCP revenue</li> <li>➤ Target negotiation with the lessees will start in April</li> </ul> </li> <li>b. Pre-terminated lease agreements <ul style="list-style-type: none"> <li>➤ The computation will be presented to DBM to support the request for the additional subsidy</li> </ul> </li> <li>c. Available for lease <ul style="list-style-type: none"> <li>➤ Presented the possible annual revenue in relation with the total available area when the lease rate will be increased to the market price</li> </ul> </li> <li>d. For possible CCP use <ul style="list-style-type: none"> <li>➤ Eton and Bay Terminal for future office space use</li> </ul> </li> </ul> <p>Based on the presentation, with the lease rate adjustments and negotiations that will be done by the management, a possible revenue of P412MM will be added to our income.</p> </li> </ul> |
| Other Matters     | <ul style="list-style-type: none"> <li>• Mr. Gaité requested from the Committee for the IAD to participate in the procurement passes especially in relation to the rehabilitation as well as to audit the grants.</li> </ul>   |
| Other Information | The next Audit Committee Meeting is on April 10, 9:00 AM.  |
| Adjournment       | The meeting adjourned at 10:21 A.M.  |

Part II:

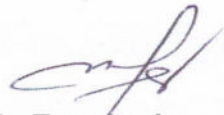
**Present:**

|                              |                           |
|------------------------------|---------------------------|
| Mr. Jose Victor Gaité        | VP-Administration         |
| Ms. Teresa De Guzman         | OIC – Budget Division     |
| Ms. Miriam Catalan           | Cashier III               |
| Ms. Jemmah Maria Flores      | OIC – Accounting Division |
| Ms. Michelle La Torre        | Accountant II             |
| Ms. Maria Criselda Fegalquin | Secretariat Member        |

The discussions started at 5:00 P.M.

| Topics Discussed                |   |
|---------------------------------|---|
| 2024 Corporate Operating Budget | Mr. Gaité gave additional instructions to the team regarding the comments of Mr. Laya in preparing the supporting documents needed in the request of the additional subsidy from DBM. |
| Adjournment                     | The meeting adjourned at 5:30 P.M.  |

Prepared by:



**Maria Criselda Fegalquin**  
Secretariat Member

Approved by:



**Marivic del Pilar**  
Chairperson, Audit Committee

Date: 13 March 2024