



Cultural Center of the Philippines

2024 TRAINING CALENDAR

TITLE	TARGET PERIOD	DESCRIPTION	DURATION	TARGET PARTICIPANTS	VENUE
Orientation on SPMS	January	This program aims to re-orient the participants to the Strategic Performance Management System (SPMS) policy of the Center as a very important mechanism that links employee performance with organizational performance and its strategic alignment to the achievement of organizational goals and objectives.	16 hours	President, Vice Presidents, Department Managers and Division Chiefs/ OICs	CCP Bay Terminal Lounge Area
Wellness Talk: Coping Mechanism vs. Defense Mechanism	April	This webinar aims to provide participants with ideas and relevant information pertaining to various strategies and behaviors that a person exhibited when overcoming psycho-emotional challenges that impacts one's mental health and general well-being.	2 hours	All employees across job levels	Online via Zoom
Social Media Workshop	May and October	This program aims to empower participants with knowledge and skills to effectively leverage social media for their professional endeavors.	8 hours	Marketing Department's Officers and staff, especially the Digital Marketing Team; Communication Specialists from the Corporate Communications Division; Representative from various artistic departments responsible for managing social media accounts.	CCP Annex Board Room and Ramon Magsaysay Center Board Room



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Supervisory Development Program	May	This course is designed to continuously develop the supervisors toward becoming a best decision-maker, problem-solver and counselor to their direct reports or subordinates, define the job competencies of a good leader, and realize the significance of the role they play in the achievement of organizational goals and objectives.	32 hours	CCP Employees who were able to complete Supervisory Development Course Track I	Onsite; To be identified
Procurement Workshop	June	A program designed for the Bids and Awards Committee Members, its Technical Working Group, and Procurement Management Division which aimed to address procurement-related challenges on the Main Building's Rehabilitation	4 hours	Bids and Awards Committee Members, its Technical Working Group, and the Procurement Management Division	CCP Annex Lobby
Wellness Talk: Psychological Safety in the Workplace	June	<p>This online activity will tackle the subject of Psychological Safety in the Workplace as a significant contributor to the employee's general well-being, engagement, positive motivation, better decision-making, and continuous learning and improvement.</p> <p>Psychological Safety pertains to the feeling of being safe in taking interpersonal risks and willingness to speak up, express ideas, learn from mistakes and to surface concerns without the fear of negative repercussions and embarrassment.</p>	2 hours	All employees across job levels	Online via Zoom



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Wellness Talk: Understanding Emotional Distress	July	<p>This program will discuss different warning signs and risk factors of emotional distress or mental suffering as an emotional response to an experience that arises from the effect or memory of a particular event, occurrence, pattern of events or conditions.</p> <p>This activity aims to provide participants with information on how to recognize warning signs to prevent tragic outcomes, provide timely assistance, make a difference, and help save lives.</p>	2 hours	All employees across job levels	Online via Zoom
Orientation for Job Rise Program (in partnership with Wadhvani Foundation)	December	<p>This program tackles 21st Century Employability Skills - a set of skills, knowledge and attributes that makes an individual more employable. The Orientation intends to provide the participants with details on platform access, schedule of activities, outputs and other relevant information.</p> <p>In partnership with Wadhvani Foundation, this program has been designed after a thorough research and inputs from industry experts and faculties coming from different educational institutions.</p>	2 hours	35 employees across different job levels	Online via Zoom



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Stage Management Course for CCP Employees	December	This course aims to provide the participants with comprehensive knowledge on various theories and concepts about Stage Management particularly the techniques and its practical application in the pre- production, rehearsals, actual performances and post-production phase which they can apply in the specific activities of their office.	36 hours	CCP Employees in the Artistic Sector; Other Interested Employees	Ramon Magsaysay Center Board Room and Tanghalang Ignacio Gimenez Auditorium
Attendance to External Training Programs	Year-round	Employees are sent to training programs offered by CSC-Accredited and reputable training institutions/ organizations on subject-matter or areas of expertise that will improve or enhance their technical competencies in performing their respective jobs.	Varied	All CCP employees across job levels	Varied