



FREEDOM OF INFORMATION PROGRAM

Pangalan ng Ahensiya o GOCC: **SENTRONG PANGKULTURA NG PILIPINAS**
Adres: **CCP Complex Roxas Boulevard, Pasay City 1003, Metro Manila**
Pangalan ng FOI Receiving Officer: **Atty. Francis Allen T. Paligan Jr.**
Email Address: **foi@culturalcenter.gov.ph**

Access information
from the **GOVERNMENT**

www.foi.gov.ph

Paraan ng Paghiling

Electronic Request

Hakbang 1
Magtungo sa www.foi.gov.ph gamit ang home address ng inyong browser.

Hakbang 2
I-click ang **Sign Up** at ibigay ang mga hinihinging impormasyon. **Maglakip ng valid ID.**

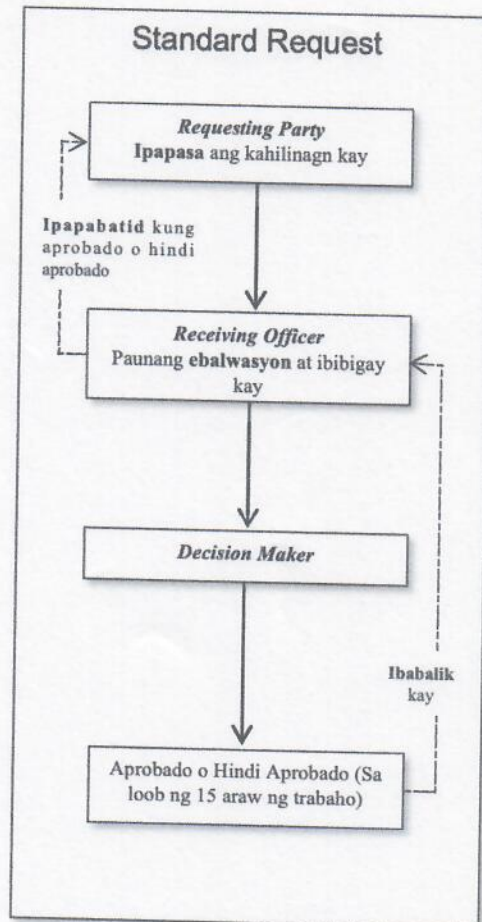
Hakbang 3
Kapag nakapag-log in na, dadalhin ka sa iyong **Dashboard**. Ang Dashboard ay naglalaman ng lahat ng mga kahilingan FOI ng may-ari ng account.

Hakbang 4
I-click ang **Make a Request** at piliin ang pangalan ng ahensiya o GOCC na nais hingan ng impormasyon.

Hakbang 5
Dadalhin ka ngayon sa pahinang **Make a Request**. Sagutan ang lahat ng patlang at i-click ang **Send My Request**.

Hakbang 6
Susuriin ng ahensiya and iyong kahilingan at padadalhan ng pabatid sa loob ng **15 araw ng trabaho**.

Hakbang 7
Ihahanda ng ahensiya ang impormasyong ilalabas ayon sa **nais mong format**. Ipapadala ito batay sa iyong napiling paraan ng pagtanggap.



Mekanismo ng Pag-apela

Kung hindi ka nasiyahan sa naging tugon sa iyong kahilingang FOI, maaring hilingin sa amin na magsagawa ng internal review sa tugon sa pamamagitan ng pagliham sa foi@culturalcenter.gov.ph. Kailangang ipaliwanag sa iyong hiling na review kung bakit hindi ka nasisyahan sa tugon, at dapat isumite ito sa loob ng 15 araw mula sa petsa ng pagkakatanggap ng liham na ito. Isasagawa namin ang review at ipapabatid sa iyo ang resulta sa loob ng 30 araw mula sa petsa ng pagkakatanggap ng iyong apela.

FREEDOM OF INFORMATION PHILIPPINES

BE INFORMED. BE ENGAGED. KNOW YOUR GOVERNMENT BETTER

Approved by this office on JAN 10 2025

KAYE C. TINGA
President



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Name of Agency or GOCC: **CULTURAL CENTER OF THE PHILIPPINES**
Address: **CCP Complex Roxas Boulevard, Pasay City 1003, Metro Manila**
FOI Receiving Officer: **Atty. Francis Allen T. Paligan Jr.**
Email Address: **foi@culturalcenter.gov.ph**

Access information from the **GOVERNMENT**

www.foi.gov.ph

Mode of Request

Electronic Request

Step 1
Go to www.foi.gov.ph to your browser's home address.

Step 2
Click the **Sign Up** button and provide all the required fields. **Attach a valid ID.**

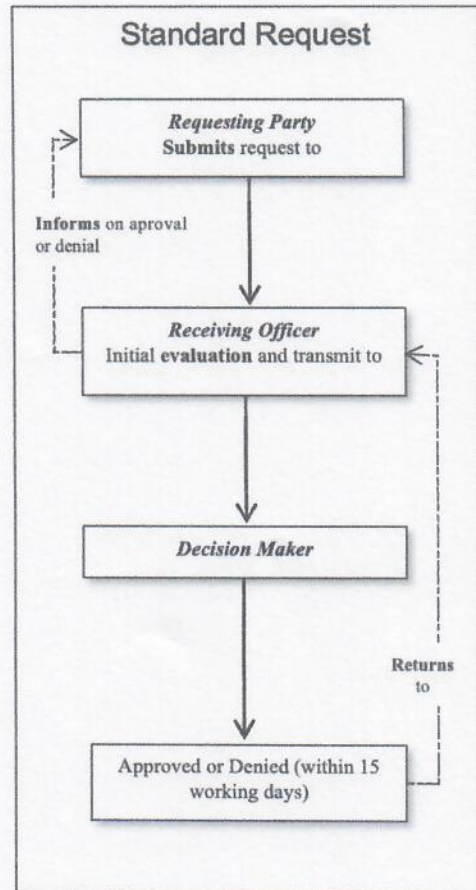
Step 3
Once logged in, you will be directed to your **Dashboard**. The Dashboard contains all the FOI requests of the account owner.

Step 4
Click the **Make a Request** button then select the name of the agency or GOCC you wish to ask.

Step 5
You will now be directed to the Make a Request Page. Accomplish all fields then click **Send My Request**.

Step 6
The agency will evaluate your request and will notify you within **15 working days**.

Step 7
The agency will prepare the information for release, based on your **desired format**. It will be sent to you depending on the receipt of preference.




Appeals Mechanism

If you are not satisfied with the response to your FOI request, you may ask us to carry out an internal review of the response by writing to foi@culturalcenter.gov.ph. Your review request should explain why you are dissatisfied with the response, and should be made within 15 calendar days from the date when you received this letter. We will complete the review and tell you the result within 30 calendar days from the date when we receive your appeal.

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