

APP-CSE 2025 FORM  
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/adeqO>. Instructions on how to fill-out is included in the reminders of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email [apccse.helpdesk@ps-philgeps.gov.ph](mailto:apccse.helpdesk@ps-philgeps.gov.ph), or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: Cultural Center of the Philippines  
 Region: NCR  
 Address: CCP Complex, Roxas Boulevard  
Pasay City

Agency Code/UACS: X114  
 Organization Type: GOCC

Note: The APP-CSE for FY 2025 must be submitted on or before **31 July 2024**.

Contact Person: Delfin R. Saur Jr  
 Position: Div. Chief III, PSD  
 E-mail: delfin.saurjr@culturalcenter.gov.ph  
 Telephone/Mobile Nos: 8551-0039 / 09228347339

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
<b>PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)</b>																										
<b>ALCOHOL OR ACETONE BASED ANTISEPTICS</b>																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	50	50	50	150	7,564.50	50	50	50	150	7,564.50	50	50	50	150	7,564.50	50	50	50	150	7,564.50	600	50.43	30,258.00
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	10	10	10	30	10,712.70	10	10	10	30	10,712.70	10	10	10	30	10,712.70	10	10	10	30	10,712.70	120	357.09	42,850.80
<b>ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																										
3	60121413-CB-P01	CLEARBOOK, A4 size	piece	0	0	10	10	351.60	0	0	10	10	351.60	0	0	10	10	351.60	0	0	10	10	351.60	40	35.16	1,406.40
4	60121413-CB-P02	CLEARBOOK, Legal size	piece	0	0	10	10	363.60	0	0	10	10	363.60	0	0	10	10	363.60	0	0	10	10	363.60	40	36.36	1,454.40
5	60121534-ER-P01	ERASER, plastic/rubber	piece	30	0	0	30	247.80	30	0	0	30	247.80	30	0	0	30	247.80	30	0	0	30	247.80	120	8.26	991.20
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	50	50	50	150	3,330.00	50	50	50	150	3,330.00	50	50	50	150	3,330.00	50	50	50	150	3,330.00	600	22.20	13,320.00
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.20	0.00
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.20	0.00
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45.76	0.00
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
15	60121124-WR-P01	WRAPPING PAPER	pack	0	10	0	10	1,612.00	0	10	0	10	1,612.00	0	10	0	10	1,612.00	0	10	0	10	1,612.00	40	161.20	6,448.00
<b>AUDIO AND VISUAL EQUIPMENT AND SUPPLIES</b>																										
16	45121517-DO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60	0.00
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,588.00	0.00
<b>BATTERIES AND CELLS AND ACCESSORIES</b>																										
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	20.49	0.00
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18.34	0.00
<b>CLEANING EQUIPMENT AND SUPPLIES</b>																										
20	47131812-AF-A01	AIR FRESHENER	can	5	5	5	15	1,309.65	5	5	5	15	1,309.65	5	5	5	15	1,309.65	5	5	5	15	1,309.65	60	87.31	5,238.60
21	47131604-BR-S01	BROOM (Wallis Tambo)	piece	0	5	0	5	624.00	0	5	0	5	624.00	0	5	0	5	624.00	0	5	0	5	624.00	20	124.80	2,496.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
22	47131604-BR-T01	BROOM (Walls Ting-ting)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00	
23	47131829-TB-CD1	CLEANER, Toilet Bowl and Urinal	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.60	0.00	
24	47131805-CL-P01	CLEANSER, Scouring Powder	plastic container	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00	
25	47131811-DE-B02	DETERGENT BAR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.34	0.00	
26	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	0	10	0	10	540.80	0	10	0	10	540.80	0	10	0	10	540.80	0	10	0	10	540.80	40	54.08	2,163.20	
27	47131803-DS-A01	DISINFECTANT SPRAY	can	10	10	10	30	4,196.70	10	10	10	30	4,196.70	10	10	10	30	4,196.70	10	10	10	30	4,196.70	120	139.89	16,786.80	
28	47131601-DU-P01	DUST PAN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46.80	0.00	
29	47131602-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00	
30	47131830-FC-A01	FURNITURE CLEANER	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	141.39	0.00	
31	73101612-HS-L01	HAND SOAP, liquid, 500mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.95	0.00	
32	47121804-MP-B01	MOP BUCKET	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,288.00	0.00	
33	47131501-RG-C01	RAGS	kilo	0	10	0	10	694.70	0	10	0	10	694.70	0	10	0	10	694.70	0	10	0	10	694.70	40	69.47	2,778.80	
34	47131602-SC-N01	SCOURING PAD	pack	0	10	0	10	856.30	0	10	0	10	856.30	0	10	0	10	856.30	0	10	0	10	856.30	40	85.63	3,425.20	
35	47121701-TB-P04	TRASHBAG, XXL size	roll/pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	130.00	0.00	
36	47121701-TB-P05	TRASHBAG, Large size	roll/pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	59.28	0.00	
37	47121701-TB-P06	TRASHBAG, XL size	roll/pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00	
38	47121702-WB-P01	WASTEBASKET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	43.68	0.00	
<b>COLOR COMPOUNDS AND DISPERSIONS</b>																											
39	12171703-SI-P01	INK, for stamp pad	bottle	0	0	20	20	575.80	0	0	20	20	575.80	0	0	20	20	575.80	0	0	20	20	575.80	80	28.79	2,303.20	
<b>CONSUMER ELECTRONICS</b>																											
40	52161535-DV-R02	DIGITAL VOICE RECORDER	unit	0	0	1	1	7,339.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	7,339.16	7,339.16	
<b>FILMS</b>																											
41	13111203-AC-P01	ACETATE	roll	0	2	0	2	2,487.68	0	2	0	2	2,487.68	0	2	0	2	2,487.68	0	2	0	2	2,487.68	8	1,243.84	9,950.72	
42	13111201-CF-P02	CARBON FILM, Legal size	box	2	0	0	2	703.66	2	0	0	2	703.66	2	0	0	2	703.66	2	0	0	2	703.66	8	351.83	2,814.64	
<b>FIRE FIGHTING EQUIPMENT</b>																											
43	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,144.00	0.00	
<b>FLAG OR ACCESSORIES</b>																											
44	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	284.84	0.00	
<b>FURNITURE AND FURNISHINGS</b>																											
45	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	341.12	0.00	
46	56101504-CM-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	341.12	0.00	
<b>HEATING AND VENTILATION AND AIR CIRCULATION</b>																											
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00	
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00	
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	3	0	3	4,680.00	0	3	0	3	4,680.00	0	3	0	3	4,680.00	0	3	0	3	4,680.00	12	1,560.00	18,720.00	
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	3	3	2,705.04	0	0	3	3	2,705.04	0	0	3	3	2,705.04	0	0	3	3	2,705.04	12	901.68	10,820.16	
<b>INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES</b>																											
51	43211507-DSX003	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00	
52	43211507-DSX004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	0.00	
53	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	1	2	0	3	9,044.88	1	2	0	3	9,044.88	1	2	0	3	9,044.88	1	2	0	3	9,044.88	12	3,014.96	36,179.52	
54	43202010-FD-U04	FLASH DRIVE	piece	0	0	5	5	763.70	0	0	5	5	763.70	0	0	5	5	763.70	0	0	5	5	763.70	20	152.74	3,054.80	
55	43211503-LAP004	LAPTOP COMPUTER, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	0.00	
56	43211503-LAP003	LAPTOP COMPUTER, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00	
57	43211708-MO-C02	COMPUTER MOUSE, Wireless	unit	0	10	0	10	1,619.20	0	10	0	10	1,619.20	0	10	0	10	1,619.20	0	10	0	10	1,619.20	40	161.92	6,476.80	
58	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,636.89	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
<b>LIGHTING AND FIXTURES AND ACCESSORIES</b>																										
59	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	75.61	0.00
60	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	0.00
<b>MANUFACTURING COMPONENTS AND SUPPLIES</b>																										
61	31201610-GL-J02	GLUE, all-purpose	bottle	0	20	0	20	1,242.80	0	20	0	20	1,242.80	0	20	0	20	1,242.80	0	20	0	20	1,242.80	80	62.14	4,971.20
62	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.40	0.00
63	31151804-SW-S01	STAPLE WIRE, standard	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.76	0.00
64	31201502-TA-E02	TAPE, electrical	roll	60	60	60	180	3,501.00	60	60	60	180	3,501.00	60	60	60	180	3,501.00	60	60	60	180	3,501.00	720	19.45	14,004.00
65	31201503-TA-M01	TAPE, masking, 24mm	roll	50	50	50	150	8,352.00	50	50	50	150	8,352.00	50	50	50	150	8,352.00	50	50	50	150	8,352.00	600	55.68	33,408.00
66	31201503-TA-M02	TAPE, masking, 48 mm	roll	60	60	60	180	21,808.80	60	60	60	180	21,808.80	60	60	60	180	21,808.80	60	60	60	180	21,808.80	720	121.16	87,235.20
67	31201517-TA-P01	TAPE, packaging, 48 mm	roll	30	30	30	90	2,012.40	30	30	30	90	2,012.40	30	30	30	90	2,012.40	30	30	30	90	2,012.40	360	22.36	8,049.60
68	31201512-TA-T01	TAPE, transparent, 24mm	roll	60	60	60	180	3,182.40	60	60	60	180	3,182.40	60	60	60	180	3,182.40	60	60	60	180	3,182.40	720	17.68	12,729.60
69	31201512-TA-T02	TAPE, transparent, 48 mm	roll	30	30	30	90	2,031.30	30	30	30	90	2,031.30	30	30	30	90	2,031.30	30	30	30	90	2,031.30	360	22.57	8,125.20
70	31151507-TW-P01	TWINE, plastic	roll	20	20	20	60	3,997.20	20	20	20	60	3,997.20	20	20	20	60	3,997.20	20	20	20	60	3,997.20	240	66.62	15,988.80
<b>MEASURING AND OBSERVING AND TESTING EQUIPMENT</b>																										
71	41111604-RU-P02	RULER, plastic, 450mm	piece	0	10	0	10	199.30	0	10	0	10	199.30	0	10	0	10	199.30	0	10	0	10	199.30	40	19.93	797.20
<b>OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																										
72	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	0	10	0	10	163.70	0	10	0	10	163.70	0	10	0	10	163.70	0	10	0	10	163.70	40	16.37	654.80
73	44101602-PB-M01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,534.72	0.00
74	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	259.89	0.00
75	44101807-CA-C01	CALCULATOR, Compact	unit	0	5	0	5	1,178.85	0	5	0	5	1,178.85	0	5	0	5	1,178.85	0	5	0	5	1,178.85	20	235.77	4,715.40
76	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00
77	44122105-BF-C01	CLIP, backfold, 19mm	box	30	30	30	90	842.40	30	30	30	90	842.40	30	30	30	90	842.40	30	30	30	90	842.40	360	9.36	3,369.60
78	44122105-BF-C02	CLIP, backfold, 25mm	box	30	30	30	90	1,404.00	30	30	30	90	1,404.00	30	30	30	90	1,404.00	30	30	30	90	1,404.00	360	15.60	5,616.00
79	44122105-BF-C03	CLIP, backfold, 32mm	box	30	30	30	90	2,995.20	30	30	30	90	2,995.20	30	30	30	90	2,995.20	30	30	30	90	2,995.20	360	33.28	11,980.80
80	44122105-BF-C04	CLIP, backfold, 50mm	box	30	30	30	90	5,428.80	30	30	30	90	5,428.80	30	30	30	90	5,428.80	30	30	30	90	5,428.80	360	60.32	21,715.20
81	44121801-CT-R02	CORRECTION TAPE	piece	0	200	0	200	2,700.00	0	200	0	200	2,700.00	0	200	0	200	2,700.00	0	200	0	200	2,700.00	800	13.50	10,800.00
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	31.72	0.00
83	44111515-DF-B01	DATA FILE BOX	piece	0	25	0	25	3,647.25	0	25	0	25	3,647.25	0	25	0	25	3,647.25	0	25	0	25	3,647.25	100	145.89	14,589.00
84	44122011-DF-F01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.01	0.00
85	44103202-DS-M01	DATER STAMP	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	434.95	0.00
86	44121506-EN-D01	ENVELOPE, Documentary, A4	box	0	3	0	3	2,489.76	0	3	0	3	2,489.76	0	3	0	3	2,489.76	0	3	0	3	2,489.76	12	829.92	9,959.04
87	44121506-EN-D02	ENVELOPE, Documentary, legal,	box	0	5	0	5	5,287.90	0	5	0	5	5,287.90	0	5	0	5	5,287.90	0	5	0	5	5,287.90	20	1,057.58	21,151.60
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	0	5	0	5	4,699.75	0	5	0	5	4,699.75	0	5	0	5	4,699.75	0	5	0	5	4,699.75	20	939.95	18,799.00
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.49	0.00
90	44121506-EN-M02	ENVELOPE, Mailing	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	432.52	0.00
91	44121504-EN-W02	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	512.72	0.00
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	0	5	0	5	72.40	0	5	0	5	72.40	0	5	0	5	72.40	0	5	0	5	72.40	20	14.48	289.60
93	44122118-FA-P01	FASTENER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	94.64	0.00
94	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	90.20	0.00
95	44122018-FT-D01	FILE TAB DIVIDER, A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11.13	0.00
96	44122018-FT-D02	FILE TAB DIVIDER, Legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.23	0.00
97	44122011-FO-P01	FOLDER, Fancy with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	270.40	0.00
98	44122011-FO-P02	FOLDER, Fancy with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	291.20	0.00
99	44122011-FO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	200.28	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT		
100	44122011-FO-L02	FOLDER, L-type, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	249.08	0.00	
101	44122027-FO-P01	FOLDER, pressboard	box	0	0	10	10	9,526.40	0	0	10	10	9,526.40	0	0	10	10	9,526.40	0	0	10	10	9,526.40	40	952.64	38,105.60	
102	44122011-FO-T01	FOLDER with tab, A4	pack	0	0	3	3	1,138.80	0	0	3	3	1,138.80	0	0	3	3	1,138.80	0	0	3	3	1,138.80	12	379.60	4,555.20	
103	44122011-FO-T02	FOLDER with tab, Legal	pack	0	15	0	15	6,208.80	0	15	0	15	6,208.80	0	15	0	15	6,208.80	0	15	0	15	6,208.80	60	413.92	24,835.20	
104	44122008-IT-T01	INDEX TAB	box	0	15	0	15	1,014.00	0	15	0	15	1,014.00	0	15	0	15	1,014.00	0	15	0	15	1,014.00	60	67.60	4,056.00	
105	44121716-MA-F01	MARKER, Fluorescent	set	20	20	20	60	1,866.60	20	20	20	60	1,866.60	20	20	20	60	1,866.60	20	20	20	60	1,866.60	240	31.11	7,466.40	
106	44121708-MP-B01	MARKER, Permanent, Black	piece	30	30	30	90	744.30	30	30	30	90	744.30	30	30	30	90	744.30	30	30	30	90	744.30	360	8.27	2,977.20	
107	44121708-MP-B02	MARKER, Permanent, Blue	piece	30	30	30	90	744.30	30	30	30	90	744.30	30	30	30	90	744.30	30	30	30	90	744.30	360	8.27	2,977.20	
108	44121708-MP-B03	MARKER, Permanent, Red	piece	20	20	20	60	496.20	20	20	20	60	496.20	20	20	20	60	496.20	20	20	20	60	496.20	240	8.27	1,984.80	
109	44121708-MW-B01	MARKER, Whiteboard, Black	piece	30	30	30	90	868.50	30	30	30	90	868.50	30	30	30	90	868.50	30	30	30	90	868.50	360	9.65	3,474.00	
110	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	30	30	30	90	868.50	30	30	30	90	868.50	30	30	30	90	868.50	30	30	30	90	868.50	360	9.65	3,474.00	
111	44121708-MW-B03	MARKER, Whiteboard, Red	piece	20	20	20	60	579.00	20	20	20	60	579.00	20	20	20	60	579.00	20	20	20	60	579.00	240	9.65	2,316.00	
112	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	60	60	60	180	1,587.60	60	60	60	180	1,587.60	60	60	60	180	1,587.60	60	60	60	180	1,587.60	720	8.82	6,350.40	
113	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	50	50	50	150	2,919.00	50	50	50	150	2,919.00	50	50	50	150	2,919.00	50	50	50	150	2,919.00	600	19.46	11,676.00	
114	44101603-PS-M02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18,718.96	0.00	
115	44101601-PT-M02	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60	0.00	
116	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	10	10	10	30	1,341.30	10	10	10	30	1,341.30	10	10	10	30	1,341.30	10	10	10	30	1,341.30	120	44.71	5,365.20	
117	44121619-PS-M01	PENCIL SHARPENER	piece	0	2	0	2	472.16	0	2	0	2	472.16	0	2	0	2	472.16	0	2	0	2	472.16	8	236.08	1,888.64	
118	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	0	2	0	2	307.84	0	2	0	2	307.84	0	2	0	2	307.84	0	2	0	2	307.84	8	153.92	1,231.36	
119	44122101-RU-B01	RUBBER BAND No. 18	box	10	10	10	30	4,056.00	10	10	10	30	4,056.00	10	10	10	30	4,056.00	10	10	10	30	4,056.00	120	135.20	16,224.00	
120	44121905-SP-F01	STAMP PAD, felt	piece	0	10	0	10	399.20	0	10	0	10	399.20	0	10	0	10	399.20	0	10	0	10	399.20	40	39.92	1,596.80	
121	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	0	10	0	10	655.20	0	10	0	10	655.20	0	10	0	10	655.20	0	10	0	10	655.20	40	65.52	2,620.80	
122	44121615-ST-S01	STAPLER, standard type	piece	0	10	0	10	1,976.00	0	10	0	10	1,976.00	0	10	0	10	1,976.00	0	10	0	10	1,976.00	40	197.60	7,904.00	
123	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	693.15	0.00	
124	44121613-SR-P02	STAPLE REMOVER, plier-type	piece	10	10	10	30	1,395.30	10	10	10	30	1,395.30	10	10	10	30	1,395.30	10	10	10	30	1,395.30	120	46.51	5,581.20	
125	44121605-TD-T01	TAPE DISPENSER, table top	piece	0	10	0	10	775.80	0	10	0	10	775.80	0	10	0	10	775.80	0	10	0	10	775.80	40	77.58	3,103.20	
<b>PAPER MATERIALS AND PRODUCTS</b>																											
126	14111525-CA-A01	CARTOLINA, assorted colors	pack	0	5	0	5	418.60	0	5	0	5	418.60	0	5	0	5	418.60	0	5	0	5	418.60	20	83.72	1,674.40	
127	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	2	0	2	1,890.72	0	2	0	2	1,890.72	0	2	0	2	1,890.72	0	2	0	2	1,890.72	8	945.36	7,562.88	
128	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	1	0	1	1,973.92	0	1	0	1	1,973.92	0	1	0	1	1,973.92	0	1	0	1	1,973.92	4	1,973.92	7,895.68	
129	14111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.06	0.00	
130	14111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	59.28	0.00	
131	14111514-NP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	52.00	0.00	
132	14111514-NB-S02	STENO NOTEBOOK	piece	0	50	0	50	702.00	0	50	0	50	702.00	0	50	0	50	702.00	0	50	0	50	702.00	200	14.04	2,808.00	
133	14111507-PP-M01	PAPER, MULTICOPY A4	ream	10	10	10	30	6,414.00	10	10	10	30	6,414.00	10	10	10	30	6,414.00	10	10	10	30	6,414.00	120	213.80	25,656.00	
134	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	100	100	100	300	69,888.00	100	100	100	300	69,888.00	100	100	100	300	69,888.00	100	100	100	300	69,888.00	1200	232.96	279,552.00	
135	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	10	10	10	30	4,132.20	10	10	10	30	4,132.20	10	10	10	30	4,132.20	10	10	10	30	4,132.20	120	137.74	16,528.80	
136	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	50	50	50	150	23,836.50	50	50	50	150	23,836.50	50	50	50	150	23,836.50	50	50	50	150	23,836.50	600	158.91	95,346.00	
137	14111531-PP-R01	PAD PAPER, ruled	pad	10	10	10	30	1,044.60	10	10	10	30	1,044.60	10	10	10	30	1,044.60	10	10	10	30	1,044.60	120	34.82	4,178.40	
138	14111503-PA-P01	PAPER, parchment	box	0	0	10	10	1,542.10	0	0	10	10	1,542.10	0	0	10	10	1,542.10	0	0	10	10	1,542.10	40	154.21	6,168.40	
139	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	20	20	20	60	5,502.00	20	20	20	60	5,502.00	20	20	20	60	5,502.00	20	20	20	60	5,502.00	240	91.70	22,008.00	
140	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	20	20	20	60	7,473.60	20	20	20	60	7,473.60	20	20	20	60	7,473.60	20	20	20	60	7,473.60	240	124.56	29,894.40	
141	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	100	100	100	300	10,140.00	100	100	100	300	10,140.00	100	100	100	300	10,140.00	100	100	100	300	10,140.00	1200	33.80	40,560.00	
142	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	70	70	70	210	20,966.40	70	70	70	210	20,966.40	70	70	70	210	20,966.40	70	70	70	210	20,966.40	840	99.84	83,865.60	
<b>PERFUMES OR COLOGNES OR FRAGRANCES</b>																											

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
143 53131626-HS-501 HAND SANITIZER	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.08	0.00	
<b>PESTICIDES OR PEST REPELLENTS</b>																									
144 10191509-IN-A01 INSECTICIDE	can	0	4	0	4	557.44	0	4	0	4	557.44	0	4	0	4	557.44	0	4	0	4	557.44	16	139.36	2,229.76	
<b>PRINTED PUBLICATIONS</b>																									
145 55101524-RA-H01 HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its IRR)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00	
<b>PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)</b>																									
1 44103109-BR-D05 DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00	
2 44103105-CA-C04 INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00	
3 44103105-CA-C02 INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00	
4 44103105-CA-B04 INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00	
5 44103105-CA-B02 INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00	
6 44103105-EP-B17 INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	4	0	4	927.60	0	4	0	4	927.60	0	4	0	4	927.60	0	4	0	4	927.60	16	231.90	3,710.40	
7 44103105-EP-C17 INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	0	2	0	2	484.40	0	1	0	1	242.20	0	2	0	2	484.40	0	1	0	1	242.20	6	242.20	1,453.20	
8 44103105-EP-M17 INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	0	2	0	2	484.40	0	1	0	1	242.20	0	2	0	2	484.40	0	1	0	1	242.20	6	242.20	1,453.20	
9 44103105-EP-Y17 INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	0	2	0	2	484.40	0	1	0	1	242.20	0	2	0	2	484.40	0	1	0	1	242.20	6	242.20	1,453.20	
10 44103105-HP-B40 INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00	
11 44103105-HP-T40 INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00	
12 44103105-HP-B09 INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00	
13 44103105-HP-T10 INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00	
14 44103105-HP-B17 INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.68	0.00	
15 44103105-HP-T17 INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00	
16 44103105-HX-C40 INK CARTRIDGE, HP C0973AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
17 44103105-HX-M40 INK CARTRIDGE, HP C0973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
18 44103105-HX-Y40 INK CARTRIDGE, HP C0974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
19 44103105-HX-B40 INK CARTRIDGE, HP C0975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00	
20 44103105-HP-B20 INK CARTRIDGE, HP CH551WA (HP61), Black	cart	0	5	0	5	4,326.40	0	5	0	5	4,326.40	0	5	0	5	4,326.40	0	5	0	5	4,326.40	20	865.28	17,305.60	
21 44103105-HP-T20 INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	3	0	3	3,198.00	0	3	0	3	3,198.00	0	3	0	3	3,198.00	0	3	0	3	3,198.00	12	1,066.00	12,792.00	
22 44103105-HX-B43 INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.60	0.00	
23 44103105-HX-C43 INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00	
24 44103105-HX-M43 INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00	
25 44103105-HX-Y43 INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00	
26 44103105-HP-B36 INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00	
27 44103105-HP-T36 INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00	
28 44103105-HP-B33 INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00	
29 44103105-HP-T33 INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00	
30 44103105-HP-T43 INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00	
31 44103105-HP-B43 INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00	
32 44103105-HP-C50 INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00	
33 44103105-HP-M50 INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00	
34 44103105-HP-Y50 INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00	
35 44103105-HP-B50 INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00	
36 44103105-HX-C48 INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00	
37 44103105-HX-M48 INK CARTRIDGE, HP L0566AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00	
38 44103105-HX-Y48 INK CARTRIDGE, HP L0569AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00	
39 44103105-HX-B48 INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00	

	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
40	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
41	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
42	44103105-HP-Y51	INK CARTRIDGE, HP T6M97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
43	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
44	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C135015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
45	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C135015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
46	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135015531 (S015085)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
47	44103103-BR-809	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
48	44103103-BR-811	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
49	44103103-BR-815	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
50	44103103-BR-816	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
51	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
52	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
53	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
54	44103103-CA-800	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
55	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	4	4	4	12	41,271.36	4	4	4	12	41,271.36	4	4	4	12	41,271.36	4	4	4	12	41,271.36	48	3,439.28	165,085.44
56	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	2	0	2	15,410.72	0	2	0	2	15,410.72	0	2	0	2	15,410.72	0	2	0	2	15,410.72	8	7,705.36	61,642.88
57	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,152.72	0.00
58	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	5	5	5	15	53,976.00	5	5	5	15	53,976.00	5	5	5	15	53,976.00	5	5	5	15	53,976.00	60	3,598.40	215,904.00
59	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	3	0	3	7,824.96	0	3	0	3	7,824.96	0	3	0	3	7,824.96	0	3	0	3	7,824.96	12	2,608.32	31,299.84
60	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	2	0	2	5,794.88	0	2	0	2	5,794.88	0	2	0	2	5,794.88	0	2	0	2	5,794.88	8	2,897.44	23,179.52
61	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	2	0	2	5,794.88	0	2	0	2	5,794.88	0	2	0	2	5,794.88	0	2	0	2	5,794.88	8	2,897.44	23,179.52
62	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	2	0	2	5,794.88	0	2	0	2	5,794.88	0	2	0	2	5,794.88	0	2	0	2	5,794.88	8	2,897.44	23,179.52
63	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,495.92	0.00
64	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	7	7	8	22	70,287.36	7	7	8	22	70,287.36	7	7	8	22	70,287.36	7	7	8	22	70,287.36	88	3,194.88	281,149.44
65	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	2	2	2	6	34,937.76	2	2	2	6	34,937.76	2	2	2	6	34,937.76	2	2	2	6	34,937.76	24	5,822.96	139,751.04
66	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,658.00	0.00
67	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,367.52	0.00
68	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,908.56	0.00
69	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,856.88	0.00
70	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
71	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
72	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
73	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,803.12	0.00
74	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
75	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
76	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
77	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	8	0	8	27,514.24	0	8	0	8	27,514.24	0	8	0	8	27,514.24	0	8	0	8	27,514.24	32	3,439.28	110,056.96
78	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	4	0	4	16,253.12	0	4	0	4	16,253.12	0	4	0	4	16,253.12	0	4	0	4	16,253.12	16	4,063.28	65,012.48
79	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	4	0	4	16,253.12	0	4	0	4	16,253.12	0	4	0	4	16,253.12	0	4	0	4	16,253.12	16	4,063.28	65,012.48
80	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	4	0	4	16,253.12	0	4	0	4	16,253.12	0	4	0	4	16,253.12	0	4	0	4	16,253.12	16	4,063.28	65,012.48
81	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,328.48	0.00
82	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00
83	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00
84	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
85	44103103-HP-B34 TONER CARTRIDGE, HP Q2612A, Black	cart	4	2	2	8	33,246.72	4	2	2	8	33,246.72	4	2	2	8	33,246.72	4	2	2	8	33,246.72	32	4,155.84	132,986.88		
86	44103103-HP-B48 TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00		
<b>SOFTWARE</b>																											
1	43231513-SFT-001 Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
2	43231602-SFT-002 Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
3	43232004-SFT-003 Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
4	43232107-SFT-004 Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
5	43232202-SFT-005 Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
6	43232304-SFT-006 Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
7	43232402-SFT-007 Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
8	43232505-SFT-008 Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
9	43232603-SFT-009 Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
10	43233501-SFT-016 Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
11	43232701-SFT-010 Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
12	43232802-SFT-011 Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
13	43232905-SFT-012 Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
14	43233004-SFT-013 Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
15	43233205-SFT-014 Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
16	43233405-SFT-015 Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
<b>PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)</b>																											
1	80141505-TS-001 BALLPEN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
2	80141505-TS-002 MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
3	80141505-TS-003 LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
4	80141505-TS-004 STICKER PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
5	80141505-TS-005 DOUBLE SIDED TAPE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
6	80141505-TS-006 PHOTO PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
7	80141505-TS-007 BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
8	80141505-TS-008 CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
9	80141505-TS-009 CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
10	80141505-TS-010 UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
11	80141505-TS-011 AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
12	80141505-TS-012 SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
13	80141505-TS-013 WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
14	80141505-TS-014 MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
15	80141505-TS-015 MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
16	80141505-TS-016 DISHWASHING LIQUID	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
17	80141505-TS-017 PLASTIC FASTENER	box	40	40	40	120	5,400.00	40	40	40	120	5,400.00	40	40	40	120	5,400.00	40	40	40	120	5,400.00	480	45.00	21,600.00		
18	80141505-TS-018 STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
19	80141505-TS-019 VELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
20	80141505-TS-020 EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
21	80141505-TS-021 PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
22	80141505-TS-022 COLORED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
23	80141505-TS-023 BOND PAPER	ream	40	40	40	120	6,000.00	40	40	40	120	6,000.00	40	40	40	120	6,000.00	40	40	40	120	6,000.00	480	50.00	24,000.00		
24	80141505-TS-024 PUSH PIN	pack	0	10	0	10	400.00	0	10	0	10	400.00	0	10	0	10	400.00	0	10	0	10	400.00	40	40.00	1,600.00		
25	80141505-TS-025 DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
26	80141505-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	80141505-TS-028	DEODORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
29	80141505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
30	80141505-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
31	80141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33	80141505-TS-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
34	80141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35	80141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	80141505-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
40	80141505-TS-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
41	80141505-TS-041	PARACETAMOL	pack	50	50	50	150	450.00	50	50	50	150	450.00	50	50	50	150	450.00	50	50	50	150	450.00	600	3.00	1,800.00
42	80141505-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43	80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
44	80141505-TS-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45	80141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-046	KEYBOARD	unit	0	10	0	10	4,500.00	0	10	0	10	4,500.00	0	10	0	10	4,500.00	0	10	0	10	4,500.00	40	450.00	18,000.00
47	80141505-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
A. TOTAL																										2,829,536.84
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																										282,953.68
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																										-



Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec			
<b>D. GRAND TOTAL (A + B+ C)</b>																				P		3,112,490.52
<b>E. APPROVED BUDGET BY THE AGENCY HEAD</b> In Figures and Words:																						

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

*Delfin R. Saur Jr*  
 \_\_\_\_\_  
 Delfin R. Saur Jr  
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

*Jelly T. Manfay*  
 \_\_\_\_\_  
 Jelly T. Manfay  
 Accountant / Budget Officer

Approved by:

*Kaye C. Tinga*  
 \_\_\_\_\_  
 Kaye C. Tinga  
 Head of Office/ Agency

SIGN HERE

Date Prepared: July 10, 2024

JUL 26 2024

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM - Other Items

AGENCY CODE/UACS: X-114  
 AGENCY NAME: Cultural Center of the Philippines  
 ORGANIZATION TYPE: GOCC  
 REGION: NCR  
 ADDRESS: CCP Complex Roxas Boulevard, Pasay City

CONTACT PERSON: Delfin R. Saur Jr  
 DESIGNATION: Division Chief III, PSD  
 EMAIL: delfin.saurjr@culturalcenter.gov.ph  
 CONTACT NUMBER: 8551-0039

INTRODUCTION: This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

REMINDERS: 1. The APP-CSE 2025 Form - Other Items must be accomplished using Excel ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which can be downloaded in the PS-DBM website (www.ps-philgepa.gov.ph).  
 2. All information must be provided accurately.  
 3. To fill-out, find the item in the 'List of Items - 1' tab of this file then type the desired product in the search bar (working only for Microsoft Excel 2013 or higher). Copy the description, right click then PASTE AS VALUES in the dedicated column of the form 'Item Description'. You may also use the 'List of Items - 2' then press CTRL + F to find the item. If it is necessary to input the details of the product, you may type it in the 'Specification' column provided beside the item description. The first one hundred (100) rows are dedicated only for this procedure, while the remaining rows is open for editing. You can insert additional rows after the first 100 if necessary.  
 4. Upload the APP-CSE 2025 Form - Other Items through the Google Forms Link: <https://shorturl.at/afwq>  
 5. For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email appce.helpdesk@ps-philgepa.gov.ph, or visit the PS-DBM website (www.ps-philgepa.gov.ph) for the guide on how to fill-out the APP-CSE  
 6. The APP-CSE for FY 2025 must be submitted on or before July 31, 2024

No.	UNSPSC	Item Description	Specification <i>(Input specific features or composition of the item such as dimensions, color, or functions)</i>	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year													
					Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug				Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																																
1	-	Scanner, Flatbed		unit	1			1	20,000.00						0	0.00								0	0.00	1	20,000.00	20,000.00				
2	-	Uninterruptible Power Supply (UPS)		unit		1		1	4,000.00			1		1	4,000.00			1		1	4,000.00			1	4,000.00	4	4,000.00	16,000.00				
3	-	Cloth Tape 2" Gray		roll		50		50	5,250.00		50		50	5,250.00			50		50	5,250.00			50	5,250.00	200	105.00	21,000.00					
4	-	Cloth Tape 2" Black		roll		50		50	5,250.00		50		50	5,250.00			50		50	5,250.00			50	5,250.00	200	105.00	21,000.00					
5	-	Cloth Tape 3" Black		roll		20		20	7,000.00		20		20	7,000.00			20		20	7,000.00			20	7,000.00	80	350.00	28,000.00					
6	-	Cloth Tape 3" Gray		roll		10		10	3,500.00		10		10	3,500.00			10		10	3,500.00			10	3,500.00	40	350.00	14,000.00					
7	-	Balpen, Black		piece	75	75	75	225	1,350.00		75	75	225	1,350.00		75	75	225	1,350.00		75	75	225	1,350.00		75	75	225	1,350.00	900	6.00	5,400.00
8	-	Balpen, Blue		piece	40	40	40	120	720.00		40	40	120	720.00		40	40	120	720.00		40	40	120	720.00		40	40	120	720.00	480	6.00	2,880.00
9	-	Balpen, Red		piece	20	20	20	60	360.00		20	20	60	360.00		20	20	60	360.00		20	20	60	360.00		20	20	60	360.00	240	6.00	1,440.00
10	-	Balpen, Violet		piece		5		5	30.00		5		5	30.00		5		5	30.00		5		5	30.00		5	5	30.00	20	6.00	120.00	
11	-	Pin, Map Pins		pack				0	0.00				0	0.00				0	0.00				0	0.00		0	0.00	0	25.00	0.00		
12	-	Ribbon for Calculator DS		roll				0	0.00				0	0.00				0	0.00				0	0.00		0	0.00	0	16.00	0.00		
13	-	Folder, Tag board, legal (240mm x 365mm)		piece	100	100	100	300	2,400.00		100	100	300	2,400.00		100	100	300	2,400.00				0	0.00		900	8.00	7,200.00				
14	-	Ribbon, Film Camera De Luxe MD		piece		1		1	20.00			1		1	20.00			1		1	20.00			1	20.00		1	20.00	20	4.00	80.00	
15	-	Ribbon EPSON LQ2180		piece			5	5	4,800.00			5	5	4,800.00			5	5	4,800.00			5	5	4,800.00		5	5	4,800.00	20	960.00	19,200.00	
16	-	Rubber Band, Small 50gms/box		box		15		15	450.00		15		15	450.00		15		15	450.00			15	15	450.00		15	15	450.00	60	30.00	1,800.00	
17	-	Tape Masking 3" (72mm)		roll		15		15	1,800.00		15		15	1,800.00		15		15	1,800.00			15	15	1,800.00		15	15	1,800.00	60	120.00	7,200.00	
18	-	Tape Calculator		roll		10		10	160.00		10		10	160.00		10		10	160.00			10	10	160.00		10	10	160.00	40	16.00	640.00	
19	-	Wire Stapler #10		box		5		5	100.00		5		5	100.00		5		5	100.00			5	5	100.00		5	5	100.00	20	20.00	400.00	
20	-	Philippine Flag 3 x 5 1/2 Cloth		piece		2		2	1,760.00		2		2	1,760.00		2		2	1,760.00			2	2	1,760.00		2	2	1,760.00	8	880.00	7,040.00	
21	-	Philippine Flag Outdoor 6 x 10		piece		2		2	2,500.00		2		2	2,500.00		2		2	2,500.00			2	2	2,500.00		2	2	2,500.00	8	1,250.00	10,000.00	
22	-	CCP Flag 3 x 5 1/2		piece		2		2	1,760.00		2		2	1,760.00		2		2	1,760.00			2	2	1,760.00		2	2	1,760.00	8	880.00	7,040.00	
23	-	CCP Flag Outdoor 6x10		piece		2		2	2,500.00		2		2	2,500.00		2		2	2,500.00			2	2	2,500.00		2	2	2,500.00	8	1,250.00	10,000.00	
24	-	Corrector Tape de lux MD		piece		2		2	300.00		2		2	300.00		2		2	300.00			2	2	300.00		2	2	300.00	8	150.00	1,200.00	
25	-	Clip Bulldog 1-1/2		piece	25	25	25	75	375.00		25	25	75	375.00		25	25	75	375.00		25	25	75	375.00		25	25	75	375.00	300	5.00	1,500.00
26	-	Clip Bulldog 2"		piece	50	50	50	150	1,050.00		50	50	150	1,050.00		50	50	150	1,050.00		50	50	150	1,050.00		50	50	150	1,050.00	600	7.00	4,200.00
27	-	Index Card Double sided lines 5x8		piece		100		100	500.00			100		100	500.00			100		100	500.00			100	500.00		100	100	500.00	2000	1.00	2,000.00
28	-	Fastener, Plastic		box		100		100	3,800.00			100		100	3,800.00			100		100	3,800.00			100	3,800.00		100	100	3,800.00	400	38.00	15,200.00
29	-	Glue, 40ml		piece		50		50	1,400.00		50		50	1,400.00		50		50	1,400.00			50	50	1,400.00		50	50	1,400.00	200	28.00	5,600.00	
30	-	Foamboard		piece		20		20	10,000.00		20		20	10,000.00		20		20	10,000.00			20	20	10,000.00		20	20	10,000.00	80	500.00	40,000.00	
31	-	Spraymount		can		5		5	1,750.00		5		5	1,750.00		5		5	1,750.00			5	5	1,750.00		5	5	1,750.00	20	350.00	7,000.00	
32	-	Clear Packing Tape 2"		roll		8		8	400.00		8		8	400.00		8		8	400.00			8	8	400.00		8	8	400.00	32	50.00	1,600.00	
33	-	Photo Paper, (8.3 x 11.7) A3		pack		5		5	1,050.00		5		5	1,050.00		5		5	1,050.00			5	5	1,050.00		5	5	1,050.00	20	210.00	4,200.00	
34	-	Photo Paper, semi glossy A4		pack		5		5	550.00		5		5	550.00		5		5	550.00			5	5	550.00		5	5	550.00	20	110.00	2,200.00	
35	-	HP 206A Toner Black		piece		1		1	3,720.00			1		3,720.00			1		3,720.00				1	3,720.00			1	3,720.00	2	7,440.00	7,440.00	
36	-	HP 206A Toner Cyan		piece		1		1	4,890.00			1		4,890.00			1		4,890.00				1	4,890.00			1	4,890.00	2	9,780.00	9,780.00	
37	-	HP 206A Toner Yellow		piece		1		1	4,890.00			1		4,890.00			1		4,890.00				1	4,890.00			1	4,890.00	2	9,780.00	9,780.00	
38	-	HP 206A Toner Magenta		piece		1		1	4,890.00			1		4,890.00			1		4,890.00				1	4,890.00			1	4,890.00	2	9,780.00	9,780.00	
39	-	Cake Deodorant		piece		10		10	400.00		10		10	400.00		10		10	400.00			10	10	400.00		10	10	400.00	40	40.00	1,600.00	
40	-	Insecticide Aerosol 420g		can				0	0.00				0	0.00				0	0.00				0	0.00			0	0.00	0	360.00	0.00	
41	-	Scrubbing Pad, Standard Size		piece				0	0.00				0	0.00				0	0.00				0	0.00			0	0.00	0	63.00	0.00	
42	-	Soap, Liquid Hand Soap		gallon		10		10	2,000.00		10		10	2,000.00		10		10	2,000.00			10	10	2,000.00		10	10	2,000.00	40	200.00	8,000.00	
43	-	Soap, Powdered detergent (25kg/sack)		sack		2		2	1,200.00		2		2	1,200.00		2		2	1,200.00			2	2	1,200.00		2	2	1,200.00	8	600.00</		

No.	UNSPSC	Item Description	Specification (Input specific features or composition of the item such as dimensions, color, or functions)	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year									
					Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug				Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	
<b>OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)</b>																												
45	-	Tissue, Facial		box		20		20	1,900.00		20		20	1,900.00		20		20	1,900.00		20		20	1,900.00	80	75.00	6,000.00	
46	-	Tissue, Interfolded (Paper Towel)		piece				0	0.00				0	0.00				0	0.00				0	0.00	0	30.00	0.00	
47	-	Tissue Hand Roll		roll	5	5	5	15	2,475.00	5	5	5	15	2,475.00	5	5	5	15	2,475.00	5	5	5	15	2,475.00	60	165.00	9,900.00	
48	-	Trash Bag Black XXL		piece	600	600	600	1800	12,600.00	600	600	600	1800	12,600.00	600	600	600	1800	12,600.00	600	600	600	1800	12,600.00	7200	7.00	50,400.00	
49	-	Trash Bag Black Large		piece	300	300	300	900	4,500.00	300	300	300	900	4,500.00	300	300	300	900	4,500.00	300	300	300	900	4,500.00	3600	5.00	18,000.00	
50	-	Trash Plastic Bag Green 26 X 32"		piece	200	200	200	600	2,400.00	200	200	200	600	2,400.00	200	200	200	600	2,400.00	200	200	200	600	2,400.00	2400	4.00	9,600.00	
51	-	Trash Plastic Bag Yellow 26 X 32"		piece	200	200	200	600	2,400.00	200	200	200	600	2,400.00	200	200	200	600	2,400.00	200	200	200	600	2,400.00	2400	4.00	9,600.00	
52	-	Trash Plastic Bag Clear Small 18X20"		piece	200	200	200	600	1,800.00	200	200	200	600	1,800.00	200	200	200	600	1,800.00	200	200	200	600	1,800.00	2400	3.00	7,200.00	
53	-	Trash Plastic Bag Clear Medium 23X24"		piece	200	200	200	600	1,800.00	200	200	200	600	1,800.00	200	200	200	600	1,800.00	200	200	200	600	1,800.00	2400	3.00	7,200.00	
54	-	Trash Plastic Bag Clear Large 26x32		piece	200	200	200	600	2,400.00	200	200	200	600	2,400.00	200	200	200	600	2,400.00	200	200	200	600	2,400.00	2400	4.00	9,600.00	
55	-	Wax Liquid Red (Floodax)		gallon		8		8	6,304.00		8		8	6,304.00		8		8	6,304.00		8		8	6,304.00	32	788.00	25,216.00	
56	-	Envelope Expanding Short		piece	70	70	70	210	2,520.00	70	70	70	210	2,520.00	70	70	70	210	2,520.00	70	70	70	210	2,520.00	840	12.00	10,080.00	
57	-	Envelope with CCP logo		piece	150	150	150	450	4,500.00	150	150	150	450	4,500.00	150	150	150	450	4,500.00	150	150	150	450	4,500.00	1800	10.00	18,000.00	
58	-	Folder, Tag board, short (240mm x 320mm)		piece	70	70	70	210	1,470.00	70	70	70	210	1,470.00	70	70	70	210	1,470.00	70	70	70	210	1,470.00	840	7.00	5,880.00	
																											8.00	
59	-	Folder, pressboard w/ Tab legal		piece	75	75	75	225	4,162.50	75	75	75	225	4,162.50	75	75	75	225	4,162.50	75	75	75	225	4,162.50	900	18.50	16,650.00	
60	-	Folder with CCP Logo Long		piece	50	50	50	150	15,000.00	50	50	50	150	15,000.00	50	50	50	150	15,000.00	50	50	50	150	15,000.00	600	100.00	60,000.00	
61	-	Folder with CCP Logo Short		piece	50	50	50	150	12,000.00	50	50	50	150	12,000.00	50	50	50	150	12,000.00	50	50	50	150	12,000.00	600	80.00	48,000.00	
62	-	Label Sticker Self Adhesive 24 x 90mm		box		5		5	225.00		5		5	225.00		5		5	225.00		5		5	225.00	20	45.00	900.00	
63	-	Folder, pressboard w/o Tab short (pressboard)		piece	25	25	25	75	975.00	25	25	25	75	975.00	25	25	25	75	975.00	25	25	25	75	975.00	300	13.00	3,900.00	
64	-	Paper Copy 8-1/2 x 11 Short (216mmx280mm)		ream	100	100	100	300	57,000.00	100	100	100	300	57,000.00	100	100	100	300	57,000.00	100	100	100	300	57,000.00	1200	190.00	228,000.00	
65	-	Paper Copy Colored Short/A4 subs 20 ass'd		ream		3		3	945.00		3		3	945.00		3		3	945.00		3		3	945.00	12	315.00	3,780.00	
66	-	Paper Copy Master 11 x 17 Subs 20		ream		1		1	350.00		1		1	350.00		1		1	350.00		1		1	350.00	4	350.00	1,400.00	
67	-	Paper Letterhead 8-1/2 x 11 Short (1st)		ream	10	10	10	30	26,700.00	10	10	10	30	26,700.00	10	10	10	30	26,700.00	10	10	10	30	26,700.00	120	890.00	106,800.00	
68	-	Paper Letterhead 8-1/2 x 13 Long (1st)		ream	10	10	10	30	31,350.00	10	10	10	30	31,350.00	10	10	10	30	31,350.00	10	10	10	30	31,350.00	120	1,045.00	125,400.00	
69	-	Storage Box Original 10x15x24 in		piece	40	40	40	120	17,400.00	40	40	40	120	17,400.00	40	40	40	120	17,400.00	40	40	40	120	17,400.00	480	145.00	69,600.00	
70	-	Forms Request and Issue Slip (RIS)		pad		10		10	1,476.50		10		10	1,476.50		10		10	1,476.50		10		10	1,476.50	40	147.65	5,906.00	
71	-	Paper Mimeograph G.W. 8-1/2 x 13 Long		ream	10	10	10	30	4,680.00	10	10	10	30	4,680.00	10	10	10	30	4,680.00	10	10	10	30	4,680.00	120	156.00	18,720.00	
72	-	Paper Mimeograph G.W. 8-1/2 x 11 Short		ream	10	10	10	30	4,500.00	10	10	10	30	4,500.00	10	10	10	30	4,500.00	10	10	10	30	4,500.00	120	150.00	18,000.00	
73	-	Paper Mimeograph W.W. 8-1/2 x 13 Long		ream	10	10	10	30	4,800.00	10	10	10	30	4,800.00	10	10	10	30	4,800.00	10	10	10	30	4,800.00	120	160.00	19,200.00	
74	-	Paper Mimeograph W.W. 8-1/2 x 11 Short		ream	10	10	10	30	4,650.00	10	10	10	30	4,650.00	10	10	10	30	4,650.00	10	10	10	30	4,650.00	120	155.00	18,600.00	
75	-	Paper Kraft 24"		roll		2		2	240.00		2		2	240.00		2		2	240.00		2		2	240.00	8	120.00	960.00	
76	-	Continuous Form, 3 ply, 280x378mm with carbon		box		1		1	830.00		1		1	830.00		1		1	830.00		1		1	830.00	4	830.00	3,320.00	
77	-	Continuous Form, 2 ply, 280x242mm with carbon		box		1		1	980.00		1		1	980.00		1		1	980.00		1		1	980.00	4	980.00	3,920.00	
78	-	File Box w/cover		piece	30		30	9,000.00		30		30	9,000.00		30		30	9,000.00		30		30	9,000.00	120	300.00	36,000.00		
79	-	Convenience Outlet CAT546B		piece	5		5	1,175.00		5		5	1,175.00		5		5	1,175.00		5		5	1,175.00	20	235.00	4,700.00		
80	-	Convenience Outlet #733 with cover		piece	2		2	360.00		2		2	360.00		2		2	360.00		2		2	360.00	8	180.00	1,440.00		
81	-	Convenience Outlet #827 with cover		piece	2		2	510.00		2		2	510.00		2		2	510.00		2		2	510.00	8	255.00	2,040.00		
82	-	Lamp CFL 9W warm White		piece			0	0.00				0	0.00				0	0.00				0	0.00	0	95.00	0.00		
83	-	Lamp CFL 9W Cool White		piece			0	0.00				0	0.00				0	0.00				0	0.00	0	95.00	0.00		
84	-	Lamp CFL 18W Threaded Warm White		piece			0	0.00				0	0.00				0	0.00				0	0.00	0	120.00	0.00		
85	-	Lamp CFL 18W Cool White		piece	5	5	5	15	2,250.00	5	5	5	15	2,250.00	5	5	5	15	2,250.00	5	5	5	15	2,250.00	60	150.00	9,000.00	
86	-	Lamp Halogen 1000w 189mm/60hz		piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	200.00	0.00	
87	-	Lamp PAR 38 120w		piece			0	0.00				0	0.00				0	0.00				0	0.00	0	100.00	0.00		
88	-	Lamp PL 18W Warm White		piece			0	0.00				0	0.00				0	0.00				0	0.00	0	130.00	0.00		
89	-	Lamp PL 18W Cool White		piece			0	0.00				0	0.00				0	0.00				0	0.00	0	145.00	0.00		
90	-	Male Plug		piece	20		20	1,100.00		20		20	1,100.00		20		20	1,100.00		20		20	1,100.00	80	55.00	4,400.00		
91	-	Starter FS2		piece			0	0.00				0	0.00				0	0.00				0	0.00	0	25.00	0.00		
92	-	Starter FS4		piece	10		10	250.00		10		10	250.00		10		10	250.00		10								

No.	UNSPSC	Item Description	Specification (Input specific features or composition of the item such as dimensions, color, or functions)	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year		
					Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct				Nov	Dec
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																									
101		Cooled Cord #P901809-084		piece		10	10	370.00		10	10	370.00		10	10	370.00		10	10	370.00	40	37.00	1,480.00		
102		Connecting Block		piece		10	10	500.00		10	10	500.00		10	10	500.00		10	10	500.00	40	50.00	2,000.00		
103		Telephone Line Cord		piece		10	10	650.00		10	10	650.00		10	10	650.00		10	10	650.00	40	65.00	2,600.00		
104		Teflon Tape 3/4		roll		10	10	200.00		10	10	200.00		10	10	200.00		10	10	200.00	40	20.00	800.00		
105		Ballast T5 Electronic 28W		piece		0	0	0.00		0	0	0.00		0	0	0.00		0	0	0.00	0	450.00	0.00		
106		Ballast T8 1x15W		piece		0	0	0.00		0	0	0.00		0	0	0.00		0	0	0.00	0	240.00	0.00		
107		Ballast T8 electronic 36W		piece		50	50	14,500.00		50	50	14,500.00		50	50	14,500.00		50	50	14,500.00	200	290.00	58,000.00		
108		Bulb LED Cool/Daylight 3W		piece		0	0	0.00		0	0	0.00		0	0	0.00		0	0	0.00	0	83.00	0.00		
109		Bulb LED Cool/Daylight 5W		piece		0	0	0.00		0	0	0.00		0	0	0.00		0	0	0.00	0	80.00	0.00		
110		Bulb LED Cool/Daylight 10W		piece		15	15	2,700.00		15	15	2,700.00		15	15	2,700.00		15	15	2,700.00	60	180.00	10,800.00		
111		Lavatory Faucet (single handle)		piece		2	2	600.00		2	2	600.00		2	2	600.00		2	2	600.00	8	300.00	2,400.00		
112		Ballast T5 Electronic 14W		piece		0	0	0.00		0	0	0.00		0	0	0.00		0	0	0.00	0	400.00	0.00		
113		Polyethylene Tape Blue 4'		roll		0	0	0.00		0	0	0.00		0	0	0.00		0	0	0.00	0	100.00	0.00		
114		Tube Fluorescent T5 20w Daylight		tube		0	0	0.00		0	0	0.00		0	0	0.00		100	100	10,200.00	100	102.00	10,200.00		
115		Battery 9V, energizer		piece		5	5	525.00		5	5	525.00		5	5	525.00		5	5	525.00	20	105.00	2,100.00		
116		Battery AA, energizer		piece		200	200	9,000.00		200	200	9,000.00		200	200	9,000.00		200	200	9,000.00	800	45.00	36,000.00		
117		Battery AAA, energizer		piece		150	150	7,500.00		150	150	7,500.00		150	150	7,500.00		150	150	7,500.00	600	50.00	30,000.00		
119		Ink Canon 312		cart		0	0	0.00		0	0	0.00		0	0	0.00		0	0	0.00	0	2,430.00	0.00		
120		Ink Epson L800 Black (673)		bottle		3	3	1,200.00		3	3	1,200.00		3	3	1,200.00		3	3	1,200.00	12	400.00	4,800.00		
121		Ink Epson L800 Cyan (673)		bottle		2	2	800.00		2	2	800.00		2	2	800.00		2	2	800.00	8	400.00	3,200.00		
122		Ink Epson L800 Yellow (673)		bottle		2	2	800.00		2	2	800.00		2	2	800.00		2	2	800.00	8	400.00	3,200.00		
123		Ink Epson L800 Magenta (673)		bottle		2	2	800.00		2	2	800.00		2	2	800.00		2	2	800.00	8	400.00	3,200.00		
124		Ink Epson L600 Light Cyan (673)		bottle		2	2	860.00		2	2	860.00		2	2	860.00		2	2	860.00	8	430.00	3,440.00		
125		Ink Epson L800 Light Magenta (673)		bottle		2	2	860.00		2	2	860.00		2	2	860.00		2	2	860.00	8	430.00	3,440.00		
126		Ink Epson L3110/3150 Black		bottle		10	10	10	30	6,000.00		10	10	10	30	6,000.00		10	10	10	30	6,000.00	120	200.00	24,000.00
127		Ink Epson L3110/3150 Cyan		bottle		5	5	5	15	3,000.00		5	5	5	15	3,000.00		5	5	5	15	3,000.00	60	200.00	12,000.00
128		Ink Epson L3110/3150 Yellow		bottle		5	5	5	15	3,000.00		5	5	5	15	3,000.00		5	5	5	15	3,000.00	60	200.00	12,000.00
129		Ink Epson L3110/3150 Magenta		bottle		5	5	5	15	3,000.00		5	5	5	15	3,000.00		5	5	5	15	3,000.00	60	200.00	12,000.00
130		Ink (Riso) C2 Black CZ180		bottle		2	2	3,400.00		2	2	3,400.00		2	2	3,400.00		2	2	3,400.00	8	1,700.00	13,600.00		
131		Ink Master (Riso) C2-18		piece		1	1	3,200.00		1	1	3,200.00		1	1	3,200.00		1	1	3,200.00	4	3,200.00	12,800.00		
132		Ink HP CF219A		cart		5	5	5	15	42,000.00		5	5	5	15	42,000.00		5	5	5	15	42,000.00	60	2,800.00	168,000.00
133		Toner HP 131A CF210A Black		cart		1	1	2,400.00		1	1	2,400.00		1	1	2,400.00		1	1	2,400.00	4	2,400.00	9,600.00		
134		Toner HP 131A CF211A Cyan		cart		1	1	2,065.00		1	1	2,065.00		1	1	2,065.00		1	1	2,065.00	4	2,065.00	8,260.00		
135		Toner HP 131A CF212A Yellow		cart		1	1	2,065.00		1	1	2,065.00		1	1	2,065.00		1	1	2,065.00	4	2,065.00	8,260.00		
136		Toner HP 131A CF213A Magenta		cart		1	1	2,025.00		1	1	2,025.00		1	1	2,025.00		1	1	2,025.00	4	2,025.00	8,100.00		
137		Toner HP CB436		cart		0	0	0.00		0	0	0.00		0	0	0.00		0	0	0.00	0	2,300.00	0.00		
138		Toner HP CF500A Black 202A		cart		2	2	4,700.00		2	2	4,700.00		2	2	4,700.00		2	2	4,700.00	8	2,350.00	18,800.00		
139		Toner HP CF501A Cyan 202A		cart		1	1	2,900.00		1	1	2,900.00		1	1	2,900.00		1	1	2,900.00	4	2,900.00	11,600.00		
140		Toner HP CF502A Yellow 202A		cart		1	1	2,900.00		1	1	2,900.00		1	1	2,900.00		1	1	2,900.00	4	2,900.00	11,600.00		
141		Toner HP CF503A Magenta 202A		cart		1	1	2,900.00		1	1	2,900.00		1	1	2,900.00		1	1	2,900.00	4	2,900.00	11,600.00		
142		Ink HP 279A		cart		0	0	0.00		0	0	0.00		0	0	0.00		0	0	0.00	0	2,100.00	0.00		
143		Ink (Fax) Panasonic KX-FA57E		cart		1	1	7,360.00		1	1	7,360.00		1	1	7,360.00		1	1	7,360.00	4	7,360.00	29,440.00		
144		Toner HP CF232A 32A		cart		1	1	2	4	12,800.00		1	1	2	4	12,800.00		1	1	2	4	12,800.00	16	3,200.00	51,200.00
145		Toner HP CF230A		cart		3	3	4	10	29,000.00		3	3	4	10	29,000.00		3	3	4	10	29,000.00	40	2,900.00	116,000.00
146		Ink HP 283A (83A)		cart		2	2	2	4,000.00		2	2	4,000.00		2	4,000.00		2	2	4,000.00	8	2,000.00	16,000.00		
147		Canon Toner 312 (LBP3150)		piece		0	0	0.00		0	0	0.00		0	0	0.00		0	0	0.00	0	2,412.00	0.00		
148		USB 8GB		piece		5	5	3,000.00		5	5	3,000.00		5	5	3,000.00		5	5	3,000.00	20	600.00	12,000.00		
149		USB 32GB		piece		5	5	4,000.00		5	5	4,000.00		5	5	4,000.00		5	5	4,000.00	20	800.00	16,000.00		
150		USB 64GB		piece		5	5	6,000.00		5	5	6,000.00		5	5	6,000.00		5	5	6,000.00	20	1,200.00	24,000.00		
151		Portable Hard Drive 2TB		piece		2	2	10,000.00		2	2	10,000.00		2	2	10,000.00		2	2	10,000.00	8	5,000.00	40,000.00		
152		Printer 3 in 1 Continuous Ink Supply System		unit		1	1	9,500.00		1	1	9,500.00		1	1	9,500.00		1	1	9,500.00	4	9,500.00	38,000.00		
153		HP 107A W1107A		cart		1	1	2	4	9,840.00		1	1	2	4	9,840.00		1	1	2	4	9,840.00	16	2,460.00	79,360.00
154		Canon #P2700/G3010 Ink Black GI-790		bottle		4	4	1,280.00		4	4	1,280.00		4	4	1,280.00		4	4	1,280.00	16	320.00	5,120.00		
155		Canon #P2700/G3010 Ink Cyan GI-790		bottle		2	2	560.00		2	2	560.00		2	2	560.00		2	2	560.00	8	280.00	2,240.00		
156		Canon #P2700/G3010 Ink Yellow GI-790		bottle		2	2	560.00		2	2	560.00		2	2	560.00		2	2	560.00	8	280.00	2,240.00		
157		Canon #P2700/G3010 Ink Magenta GI-790		bottle		2	2	560.00		2	2	560.00		2	2	560.00		2	2	560.00	8	280.00	2,240.00		
158		Canon PG																							

No.	UNSPSC	Item Description	Specification (Input specific features or components of the item such as dimensions, color, or functions)	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year	
					Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																								
159		Canon BK XL751 Black		cart		2	2	1,600.00		2	2	1,600.00		2	2	1,600.00		2	2	1,600.00	8	800.00	6,400.00	
160		Canon CXL 751 Cyan		cart		2	2	1,600.00		2	2	1,600.00		2	2	1,600.00		2	2	1,600.00	8	800.00	6,400.00	
161		Canon M XL 751 Magenta		cart		2	2	1,600.00		2	2	1,600.00		2	2	1,600.00		2	2	1,600.00	8	800.00	6,400.00	
162		Canon Y XL 751 Yellow		cart		2	2	1,600.00		2	2	1,600.00		2	2	1,600.00		2	2	1,600.00	8	800.00	6,400.00	
163		Epson WF Pro C5790 T902XL Black		cart		2	2	7,800.00		0	0.00		2	2	7,800.00		0	0.00		0	0.00	4	3,900.00	15,600.00
164		Epson WF Pro C5790 T902XL Cyan		cart		1	1	3,900.00		0	0.00		1	1	3,900.00		0	0.00		0	0.00	2	3,900.00	7,800.00
165		Epson WF Pro C5790 T902XL Yellow		cart		1	1	3,900.00		0	0.00		1	1	3,900.00		0	0.00		0	0.00	2	3,900.00	7,800.00
166		Epson WF Pro C5790 T902XL Magenta		cart		1	1	3,900.00		0	0.00		1	1	3,900.00		0	0.00		0	0.00	2	3,900.00	7,800.00
167		HP 416A W2040A Black		cart		2	2	8,600.00		2	2	8,600.00		2	2	8,600.00		2	2	8,600.00	8	4,300.00	34,400.00	
168		HP 416A W2041A Cyan		cart		1	1	5,400.00		1	1	5,400.00		1	1	5,400.00		1	1	5,400.00	4	5,400.00	21,600.00	
169		HP 416A W2042A Yellow		cart		1	1	5,400.00		1	1	5,400.00		1	1	5,400.00		1	1	5,400.00	4	5,400.00	21,600.00	
170		HP 416A W2043A Magenta		cart		1	1	5,400.00		1	1	5,400.00		1	1	5,400.00		1	1	5,400.00	4	5,400.00	21,600.00	
171		HP 215A W2310A Black		cart		1	1	3,000.00		2	2	6,000.00		1	1	3,000.00		2	2	6,000.00	6	3,000.00	18,000.00	
172		HP 215A W2311A Cyan		cart		1	1	3,200.00		1	1	3,200.00		1	1	3,200.00		1	1	3,200.00	4	3,200.00	12,800.00	
173		HP 215A W2312A Yellow		cart		1	1	3,200.00		1	1	3,200.00		1	1	3,200.00		1	1	3,200.00	4	3,200.00	12,800.00	
174		HP 215A W2313A Magenta		cart		1	1	3,200.00		1	1	3,200.00		1	1	3,200.00		1	1	3,200.00	4	3,200.00	12,800.00	
175		Canon G4770 GI-71 Black		bottle		2	2	1,100.00		2	2	1,100.00		2	2	1,100.00		2	2	1,100.00	8	550.00	4,400.00	
176		Canon G4770 GI-71 Cyan		bottle		1	1	550.00		1	1	550.00		1	1	550.00		1	1	550.00	4	550.00	2,200.00	
177		Canon G4770 GI-71 Yellow		bottle		1	1	550.00		1	1	550.00		1	1	550.00		1	1	550.00	4	550.00	2,200.00	
178		Canon G4770 GI-71 Magenta		bottle		1	1	550.00		1	1	550.00		1	1	550.00		1	1	550.00	4	550.00	2,200.00	
179		Epson 001 Black		bottle		1	1	510.00		1	1	510.00		1	1	510.00		1	1	510.00	4	510.00	2,040.00	
180		Fujiferox Toner CP315/CM315 3K CT202605		cart		1	1	5,800.00		0	0.00		1	1	5,800.00		0	0.00		0	0.00	2	5,800.00	11,600.00
181		Fujiferox Toner CP315/CM315 3K CT202607		cart		1	1	8,200.00		0	0.00		1	1	8,200.00		0	0.00		0	0.00	2	8,200.00	16,400.00
182		Fujiferox Toner CP315/CM315 3K CT202608		cart		1	1	8,200.00		0	0.00		1	1	8,200.00		0	0.00		0	0.00	2	8,200.00	16,400.00
183		Fujiferox Toner CP315/CM315 3K CT202609 Yellow		cart		1	1	8,200.00		0	0.00		1	1	8,200.00		0	0.00		0	0.00	2	8,200.00	16,400.00
184		Fujiferox Drum CT351100 Black		drum		1	1	6,300.00		0	0.00		1	1	6,300.00		0	0.00		0	0.00	2	6,300.00	12,600.00
185		Fujiferox Drum CT351101 Cyan		drum		1	1	6,250.00		0	0.00		1	1	6,250.00		0	0.00		0	0.00	2	6,250.00	12,500.00
186		Fujiferox Drum CT351102 Magenta		drum		1	1	6,340.00		0	0.00		1	1	6,340.00		0	0.00		0	0.00	2	6,340.00	12,680.00
187		Fujiferox drum CT351103 Yellow		drum		1	1	6,250.00		0	0.00		1	1	6,250.00		0	0.00		0	0.00	2	6,250.00	12,500.00
188		HP 128A CE320A Toner Black		cart		5	5	11,000.00		5	5	11,000.00		5	5	11,000.00		5	5	11,000.00	20	2,200.00	44,000.00	
189		HP 128A CE321A Toner Cyan		cart		3	3	6,224.61		3	3	6,224.61		3	3	6,224.61		3	3	6,224.61	12	2,074.87	24,898.44	
190		HP 128A CE322A Toner Yellow		cart		3	3	6,000.00		3	3	6,000.00		3	3	6,000.00		3	3	6,000.00	12	2,000.00	24,000.00	
191		HP 128A CE323A Toner Magenta		cart		3	3	8,362.50		3	3	8,362.50		3	3	8,362.50		3	3	8,362.50	12	2,787.50	33,450.00	
192		Ribbon for MX80/LX800 Original Epson RN8750		piece		3	3	450.00		3	3	450.00		3	3	450.00		3	3	450.00	12	150.00	1,800.00	
193																								

A. TOTAL		P	2,779,820.44
B. ADDITIONAL PROVISION FOR INFLATION (10% OF TOTAL)		P	277,982.04
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		P	-
D. GRAND TOTAL (A + B + C)		P	3,057,802.48
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by: Delfin R. Saur Jr  
Property/Supply Officer

Date Prepared: July 10, 2024

Certified Funds Available / Certified Appropriate Funds Available:  
Jelly A. Magnaye  
Accountant / Budget Officer

Approved by: Kaye C. Tinga  
Head of Office/Agency

JUL 26 2024