

NOMINATION and REMUNERATION COMMITTEE

Online Meeting (Via Zoom)
September 08, 2023/Friday/2:00 P.M.

MINUTES OF THE MEETING

Trustees Present:

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| 1. Atty. Lorna P. Kapunan | Committee Chairperson |
| 2. Ms. Maria Margarita Moran-Floirendo | Committee Member |
| 3. Mr. Junie Del Mundo | Committee Member |
| 4. Ms. Michelle Nikki Junia | President |

Others Present

- | | |
|------------------------------|--------------------------------------|
| 5. Mr. Dennis N. Marasigan | Vice President |
| 6. Atty. Krischelle B. Matas | Corporate Secretary |
| 7. Ms. Raquel L. Salvador | Division Chief |
| 8. Ms. Maria Kristina A. Tuy | Human Resource Management Officer IV |
| 9. Ms. Arlene B. Ballesteros | Human Resource Management Officer II |

Discussion:

The Committee met to discuss the hiring of the VP for Administration Sector. Based on initial evaluation of submitted documents, the shortlisted applicants include Ms. Ana Marie Calapit, Mr. Dennis P. Lopez, Mr. Neil Aldrin S. Raymundo, and Mr. Jose Victor M. Gaité.

1. Ms. Calapit is a Director for Finance in DepEd, co-managing P750 Billion funds. She has previous experience as Planning Officer V, Vice President for Admin and Finance, and English and Journalism Teacher. She is currently finishing her Doctoral Degree in Educational Administration at UP Diliman.
2. Mr. Lopez has over a year of experience in CCP, handling Budget, Accounting, and Treasury Divisions. He worked as an Accounting Manager at Megawide Construction, developed a financial model for the Malolos Clark Railway Project, and worked at DM Wenceslao, Sadara Chemical Company, Philippine National Oil Company, and Landbank of the Philippines.
3. Mr. Raymundo has 30 years of experience in various industries and is currently Head of Compliance at Seedin Technology. He also held positions as CEO of two parking companies and one IT software company. He holds a BS in Economics and units in Law, and an MBA from Colegio De San Juan De Letran.
4. Mr. Gaité is currently the Finance Director of the Habitat for Humanity Philippines. He previously worked as CFO of EON Stakeholders Relation Group for at least 10 years where he led the Finance, Admin, HR for payroll and benefits, and the IT department. He also worked for a year as a Financial Solution Adviser at Bank of America Merrill Lynch. He also opened his own business, a pre-school and tutorial where he became the School Director for at least 10 years.

After further discussion and due deliberation, the Committee resolved to have all four (4) shortlisted applicants take the psychological examination.

Adjournment:

The Meeting was adjourned at 4:27 PM

Prepared by:


MARIA KRISTINA A. TUY
Committee Secretariat

Approved by:


ATTY. LORNA P. KAPUNAN
Chairman